



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

CHRISTOPHER EVENTS & CATERING SERVICES  
Lucban, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-07-0608 are already approved so NOTICE is given CHRISTOPHER EVENTS & CATERING SERVICES for the purchase of rental of Stage Decoration for Graduation requested by R. Cruz – CIT with PR No. 2025-06-1810. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : JUL 22 2025

Name of the Representative of the of the Bidder: CHRISTOPHER EVENTS & CATERING SERVICES

Authorized Signature: 